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3 December 2020

CABINET

A virtual meeting of the Cabinet will be held on **Monday 14 December 2020 at 5.00 pm** and you are requested to attend.

Members: Councillors Dr Walsh (Chairman), Oppler (Vice-Chairman), Coster, Mrs Gregory, Lury, Stanley, Mrs Staniforth and Mrs Yeates

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

Any members of the public wishing to address the Cabinet meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Friday, 4 December 2020 in line with current Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. QUESTION TIME

- a) Questions from the public (for a period of up to 15 minutes).
- b) Questions from Members with prejudicial interests (for a period of up to 15 minutes).

4. URGENT BUSINESS

The Cabinet may consider items of an urgent nature on functions falling within their responsibilities where special circumstances apply. Where the item relates to a key decision, the agreement of the Chairman of the Overview Select Committee must have been sought on both the subject of the decision and the reasons for the urgency. Such decisions shall not be subject to the call-in procedure as set out in the Scrutiny Procedure Rules at Part 6 of the Council's Constitution.

5. MINUTES

(Pages 1 - 18)

To approve as a correct record the Minutes of the Cabinet meeting held on 16 November 2020 (as attached).

6. BUDGET VARIATION REPORTS

To consider any reports from the Head of Corporate Support.

7. FINANCIAL SUPPORT TO LEISURE OPERATING CONTRACT (Pages 19 - 24)

Freedom Leisure is in receipt of a support package to mitigate the impact of the COVID-19 pandemic on the Council's leisure operating contract. This report sets out the current situation with recommendations for the period January 2020 to March 2021.

8. THE COUNCIL'S RESPONSE TO THE COVID-19 PANDEMIC SITUATION (Pages 25 - 30)

This report updates Cabinet on the Council's response to the pandemic situation and possible proposals for economic recovery.

9. THE GREATER BRIGHTON ECONOMIC BOARD - DRAFT COVID-19 SUSTAINABLE RECOVERY PLAN (Pages 31 - 52)

This report updates Cabinet on the Greater Brighton Economic Board draft Covid-19 Sustainable Recovery Plan and the Council's support for the 10 Pledges to the Environment.

10. STANDARDS COMMITTEE - 3 DECEMBER 2020

Cabinet is asked to consider recommendations from the meeting of the Standards Committee relating to the adoption of a new Social Media Guidance document for Councillors. The minutes will be circulated separately to this agenda. To view the report that was submitted to the Standards Committee, please click on these links - [Report](#) and [Appendix – The Policy](#)

11. PLANNING REVIEW WORKING PARTY

The minutes from the first meeting of the Planning Review Working Party are to be considered by Cabinet. These will be circulated separately to this agenda.

ITEMS PUT FORWARD BY THE OVERVIEW SELECT COMMITTEE AND WORKING GROUPS

12. HOUSING AND CUSTOMER SERVICES WORKING GROUP - 5 NOVEMBER 2020 (Pages 53 - 58)

The Minutes from the meeting of the Housing & Customer Services Working Group held on 5 November 2020 are attached and contain recommendations for Cabinet to consider at:

- Minute 12 [Additional and Selective Licensing Scheme for Houses in Multiple Occupation] – to view the Officer's report – please click on this link – [Report](#) and [Appendix](#)
- Minute 13 [Water Safety Policy] – to view the Officer's report - please click on this link – [Report](#) and [Appendix](#)
- Minute 14 [Gas Safety Policy – to view the Officer's report – please click on this link - [Report](#) and [Appendix](#)

13. OVERVIEW SELECT COMMITTEE - 1 DECEMBER 2020

To consider a recommendation from the Overview Select Committee from the meeting held on 1 December 2020, in relation to the Local Council Tax Reduction Scheme 2021/22. An extract from the minutes of the Overview Select Committee will need to be circulated separately to this agenda. To view the minutes from the Council Tax Support Task and Finish Working Party – please click on this link [Council Tax Support Task and Finish Working Party Minutes](#)

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – Filming Policy - [The Policy](#)